

**BOARD of FINANCE
REGULAR MEETING -
TUESDAY JUNE 15, 2004 at 8:15 pm
ROOM 206 TOWN HALL
(This meeting to convene following the Special Meeting)**

- 1) **CL&P GLENBROOK CABLE PROJECT** – Consider and take action on the request of the Board of Selectman for a Contingency Fund transfer of \$ 20,000 to engage the services of Lawrence J. Golden of Pullman & Comley, LLC to assist the Town in the proposed project before the Connecticut Siting Council.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
A0993006-86600	Contingency	20,000	A0115092-82007	Town Counsel	20,000
TOTAL		20,000	TOTAL		20,000

- 2) **TOKENEKE SCHOOL BUILDING COMMITTEE** – Consider and take action on the request of the Board of Selectman for a Contingency Fund transfer of \$ 283,675 to engage the services of an architect and other related expenses for use by the Tokeneke School Building Committee. If approved by the Board of Finance, this item is scheduled to be on the agenda of the RTM for a special meeting on June 28th.
- 3) **PUBLIC WORKS TRANSFER** – Consider and take action on the request of the Public Works Department for the following transfer of appropriations:

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
A0993006-86600	Contingency Fund	\$140,997	A0442141-81004	Overtime Salary	\$44,000
To be determined		8,920	A0448001-81004	Overtime Salary	\$8,000
			A0447011-81004	Overtime Salary	\$,200
			A0442143-83021	Ice Control Materials	\$69,742
			A0448002-82014	Snow Removal SVCS	\$19,875
			A0442143-83004	Motor Fuel & Lubricant	\$8,100
TOTAL		149,917	TOTAL		149,917

6/15/04

- 4) **GENERAL FUND BALANCE POLICY** – To review and take action on a draft of the proposed policy.
- 5) **AUDITORS – LETTER OF ENGAGEMENT** – To review and take action on the letter including possible changes to the proposed Letter of Engagement received from Scully & Wolff, LLP.
- 6) **SPECIAL COMMITTEE – ASSESSOR’S OFFICE** – To receive a report from Barbara Cook on the status of the audit.
- 7) **IRS DEPOSIT SITUATION** – To receive a report from Kate Clarke and Peter Hovell on the status of this issue.
- 8) **DARIEN HIGH SCHOOL CONSTRUCTION STATUS** - To receive a report from John Bowes of the DHSBC on the status of the project.
- 9) **DARIEN DUMP** – To receive a report from Craig Curtis on the possible actions by the Board of Selectman regarding the town dump.
- 10) **FINANCIAL REPORTS** – To review the monthly financial reports.
- 11) **APPROVAL of MINUTES** – Approval of minutes of the following meetings:

May 18 th	Regular Meeting
June 1 st	Special Meeting
- 12) **OTHER BUSINESS** – (needs two-thirds vote)